

COMMUNITY MEMORIAL HOSPITAL
REDFIELD, SD 57469
BOARD OF GOVERNORS MEETING

February 28, 2019

The Community Memorial Hospital Board of Governors held their regular Board meeting on February 28, 2019 in the Board Room at Community Memorial Hospital, Redfield, South Dakota.

Board members present: Ted Williams, Richard Gallup, Corey Baloun, Randy Maddox, Matthew Owens, MD and Margot Gillette.

Board member absent: None.

Others present: Michael O'Keefe, CEO/Administrator, Tom Snyder, Avera Vice-President of Managed Facilities, Kristen Kochejian, City Attorney, Judy Carroll, Administrative Assistant, and Gabe Gehrke, PA @ 12:04 p.m.

President Ted Williams called the meeting to order at 12:03 p.m.

The Board of Governors minutes from the meeting held on January 31, 2019 were reviewed. Margot Gillette requested a correction in Old Business: after receiving the Studer Group report be stricken from the minutes. Richard Gallup made a motion to approve the January 31, 2019 CMH Board minutes with the stated correction noted, second by Randy Maddox. Motion carried. The minutes from the Community Memorial Special Board meeting held on February 18, 2019 were reviewed. Corey Baloun made a motion to approve the February 18, 2019 Board minutes, second by Randy Maddox. Motion carried.

The Community Memorial Hospital Medical Staff minutes from the January 21, 2019 and February 19, 2019 meetings were reviewed by the Board.

Financial Report:

Michael O'Keefe, CEO presented the January 2019 Financial reports to the Board for review. January 2019 Payroll & Benefits for CMH Campus with Accruals: \$669,376.00.

Margot Gillette made a motion to approve the January 2019 financial reports as presented, second by Randy Maddox. Motion carried.

CEO Report by Michael O'Keefe:

Eide Bailly, LLP staff will be on site March 4th – 6th to perform the 2018 audit and cost report. John Wodzinski will be attending an upcoming meeting to present the 2018 audit when finished. A big thank you to the CMH Finance team and Avera Finance for the audit prep.

The EMS Center is still being discussed with members of the City, County and hospital. A location and cost for the facility are being sought.

Michael O'Keefe reported that Community Memorial Hospital will soon be offering wound care services. Several staff members have been meeting this week to review the implementation process for the clinical operation. Dr. Falk has agreed to oversee this new service that is scheduled to go live on May 8th.

Michael O'Keefe and several staff attended a Veterans' Care Coordination Conference on Monday in Sioux Falls. The conference reviewed the process of managing Veterans' health care. Michael O'Keefe presented a Marketing spreadsheet that tracked January, 2019 facility's marketing activities.

Michael O'Keefe reviewed his daily duties throughout the month of February.

Michael O'Keefe reported that he will be a presenter for the ASPR TRACIE teleconference on March 12, 2019.

Michael O'Keefe reported that he received a synopsis from Troy McQuillen regarding the initial marketing rebranding to review with the Board.

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Old Business:

Ted Williams discussed scheduling a meeting regarding the hospital's Strategic Plan. There is a broad base to develop the direction of the hospital and the Board should prioritize where the hospital should be in future. The Board will schedule to meet in the next 30-60 days to discuss the Strategic Plan.

New Business:

Michael O'Keefe presented to the Board the Surplus list to review. Corey Baloun made a motion to approve the Surplus list and declare it surplus, second by Randy Maddox. Motion carried.

Recess at 1:05 p.m.

1:05 p.m.: Exit Judy Carroll and Gabe Gehrke, PA.

1:07 p.m.: Randy Maddox made a motion to enter executive session to discuss personnel issues; second Margot Gillette. Motion carried.

2:14 p.m.: Exit Executive session.

No action.

2:14 p.m.: Randy Maddox made a motion to adjourn the meeting, second by Corey Baloun. Motion carried.

The next regular Board of Governors meeting will be held on Thursday, March 28, 2019 @ 12:00p.m.

Judy Carroll, Administrative Assistant
For Corey Baloun, Secretary