

COMMUNITY MEMORIAL HOSPITAL  
REDFIELD, SD 57469  
BOARD OF GOVERNORS MEETING

December 21, 2018

The Community Memorial Hospital Board of Governors held their regular Board meeting on December 21, 2018 in the Board Room at Community Memorial Hospital, Redfield, South Dakota.

Board members present: Ted Williams, Richard Gallup, Corey Baloun, Randy Maddox, Matthew Owens, MD @ 12:01 and Margot Gillette @ 12:08 p.m.

Board member absent: None.

Others present: Michael O'Keefe, CEO/Administrator, Timothy Bormann, City Attorney and Judy Carroll, Administrative Assistant.

President Ted Williams called the meeting to order at 12:00 p.m.

The Board of Governors minutes from the meeting held on November 26, 2018 were reviewed.

Corey Baloun made a motion to approve the November 26, 2018 Board minutes, second by Randy Maddox. Motion carried.

The Community Memorial Hospital Medical Staff minutes from the November 19, 2018 meeting were reviewed by the Board.

**Financial Report:**

Michael O'Keefe, CEO presented the November 2018 Financial reports to the Board for review. November 2018 Payroll & Benefits for CMH Campus with Accruals: \$671,888.00.

Randy Maddox made a motion to approve the November 2018 financial reports as presented, second by Corey Baloun. Motion carried.

**CEO Report by Michael O'Keefe:**

Michael O'Keefe reported that the employee Christmas Social that was held on December 20<sup>th</sup> was well attended. Service awards were presented recognizing employees for their service from five to thirty-five years.

Michael O'Keefe stated that Ron Wren will represent the Medical Staff on the Admin Council and be part of the Administrative team.

CMH will be adding an e-Triage Telepsych service funded by a three year grant awarded by HRSA (Health Resources & Service Administration) agency.

Michael O'Keefe stated that Eileen Kearney contacted him and asked him to forward a thank you to the Staff. Eileen Kearney, stated on behalf of the City Council, she would like to express her gratitude and appreciation to the hospital staff for sponsoring the Christmas at CMH Open House on December 8<sup>th</sup>.

Michael O'Keefe extended his appreciation to Timothy Bormann, City Attorney, for his services and guidance over the years and wished him well in his new position.

Michael O'Keefe reviewed the marketing strategy for the upcoming year. To expand advertising in the paper and radio, placing of billboards, a uniform logo for the facility and to establish a social media presence are several tasks for the upcoming year.

**Old Business:**

Michael O'Keefe informed the Board of the employee benefit eligibility package requirements for receiving paid healthcare coverage. The Board discussed the issue of increasing the hourly requirements to receive paid healthcare coverage from 50 hours per pay period to 56 for parttime staff. Randy Maddox made a motion to approve the increase of hourly requirements to receive paid healthcare coverage from 50 hours to 56 hours per pay period, second by Matt Owens, MD. Motion carried.

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**New Business:**

Michael O'Keefe presented to the Board applications to review and approve for Telemed/ Telepsych services on the Consulting Medical Staff at Community Memorial Hospital for the following: Hiedi Roberts, MSW,CSW-PIP, Amy McFarland, MSW,CSW-PIP, Christopher Pudwill, MSW,CSW-PIP, Megan Engdahl, MSW,CSW-PIP and Lindsay Neth, MSW, CSW-PIP. Richard Gallup made a motion to approve the applications presented for Telemed/ Telepsych Consulting privileges at Community Memorial Hospital, second by Corey Baloun. Motion carried.

**Other Business or Concerns:**

Matthew Owens, MD gave a presentation, Rural Healthcare Workforce Needs Assessment, to the Board. Dr. Owens stated the demand for all disciplines in healthcare are critical in South Dakota and the median age for healthcare workers has increased dramatically over the years.

Recess at 12:57p.m.

12:57 p.m.: Exit Judy Carroll.

12:58 p.m.: Richard Gallup made a motion to enter executive session to review the QA Quarterly report and to discuss personnel issues; second Randy Maddox. Motion carried.

1:46 p.m.: Enter Jayme Akin and Adam Hansen.

2:20 p.m.: Exit Executive session.

Richard Gallup made a motion to approve the QA Quarterly report presented by Michael O'Keefe, second by Cory Baloun. Motion carried.

2:21 p.m.: Meeting adjourned.

The next regular Board of Governors meeting will be held on Thursday, January 31, 2019 @ 12:00p.m.

Judy Carroll, Administrative Assistant  
For Corey Baloun, Secretary