

COMMUNITY MEMORIAL HOSPITAL
REDFIELD, SD 57469
BOARD OF GOVERNORS MEETING
April 24th, 2023

The Community Memorial Hospital Board of Governors held their regular Board meeting on April 24th, 2023 in the CMH Conference Room and via teleconference at Redfield, South Dakota.

Board members present: Joe Morrisette, Eric Schueth, Lynn Brace, Carmen Mason, Todd Schwartz, and Joe Lutter

Board members absent: Dr. Kristine Wren

Others present: Kristin Kochejian; Karen Sjurseth, CEO; Jessica Muellenberg; Deb Baxter; and Katie Crawford.

Joe Morrisette called the meeting to order at 7:08 p.m.

Roll call was taken with Lynn Brace, Todd Schwartz, Eric Schueth, Joe Morrisette, Joe Lutter, and Carmen Mason stating present.

Carmen Mason made a motion to amend and adopt the agenda, moving item 7.1 Eide Bailly Audit to follow item 3.2 Review / Approval of Minutes, Medical Staff Minutes: April 18th, 2023, seconded by Lynn Brace. Motion carried.

The Board of Governors minutes from the meeting held March 27th, 2023 were reviewed.

Joe Lutter made a motion to approve the minutes, seconded by Eric Schueth. Motion carried.

The Community Memorial Hospital Medical Staff minutes from the April 18th, 2023 meeting were reviewed by the Board.

New Business:

Katie Crawford reported on the Eide Bailly Audit Financial Statements. Eric Schueth made a motion to accept the report as written, seconded by Carmen Mason. Motion carried.

Exit: Deb Baxter & Katie Crawford

Financial Report:

Karen Sjurseth, CEO reported the March, 2023 financials. Lynn Brace made a motion to accept the March, 2023 financials, seconded by Eric Schueth. Motion carried.

CEO Report:

Karen Sjurseth, CEO presented the Board with updates in regards to our current Pharmaceutical contract, using the same company as Avera. She also mentioned the upcoming Hospital Week in May along with the planned activities for the staff. She noted the Public Health Emergency ending on May 11th, allowing processes and policies to be changed. Summer Hours will go into effect for the Redfield Clinic once again, this summer starting May 19th and ending August 18th, affecting Fridays only, by closing at 3pm. Providers will accept patients through the noon hour. She touched base on the controlled lockdown that happened last month along with opportunities for improvement in processes. Working with EICS and the Disaster Management Team and will be better prepared in event of a future need.

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Old Business:

Lynn Brace made a motion to approve the agreement with CI Health Group and refer to the City for review and approval, seconded by Carmen Mason. Motion carried.

Karen reported that there is no set date for breaking ground on the Clinic Front Entry Project. She will hold weekly meetings with key members of the project.

Kristin Kochejian informed the Board that she is still looking into possible resolutions to the documentation side of the Legal Blood Draw forms.

New Business:

Lynn Brace made a motion to approve and adopt the policy on Federal Grant Reporting as written, seconded by Carmen Mason. Motion carried.

Todd Schwartz made a motion to accept Juneteenth as a P1 Holiday, seconded by Joe Lutter, with Eric Schueth abstaining. Motion carried.

Eric Schueth made a motion to approve Applications for Initial and Renewal of Privileges, seconded by Lynn Brace. Motion carried.

Lynn Brace made a motion to issue requests from any Financial Institutions with branches in the municipality of Redfield to present offers of securing hospital accounts, seconded by Carmen Mason, with Joe Lutter abstaining. Motion carried.

Eric Schueth made a motion to approve up to 7% wage increase in the Clinic & Hospital Admissions Department, seconded by Todd Schwartz. Motion carried.

Karen Sjurseth reported on the 1st Quarter QAPI report. Todd Schwartz made a motion to accept the report as written, seconded by Joe Lutter. Motion carried.

Other Business/Concerns:

Recess

Joe Lutter made a motion to enter Executive Session SDCL 1-25-2 (1), seconded by Lynn Brace. Motion carried.

8:11 p.m.: Enter Executive Session SDCL 1-25-2 (1)

8:36 p.m.: Exit Executive Session SDCL 1-25-2 (1)

No action taken.

Joe Lutter made a motion to enter Executive Session SDCL 1-25-2 (4), seconded by Lynn Brace. Motion carried.

8:36 p.m.: Enter Executive Session SDCL 1-25-2 (4)

9:12 p.m.: Exit Executive Session SDCL 1-25-2 (4)

No action taken.

Adjourn 9:12 p.m.

The next regular Board of Governors meeting will be held on Monday, May 29th, 2023 at 7:00 p.m.