

COMMUNITY MEMORIAL HOSPITAL  
REDFIELD, SD 57469  
BOARD OF GOVERNORS MEETING  
December 28<sup>th</sup>, 2022

The Community Memorial Hospital Board of Governors held their regular Board meeting on December 28<sup>th</sup>, 2022 in the CMH Board Room and via teleconference at Redfield, South Dakota. Board members present: Joe Morrisette, Lynn Brace, Carmen Mason, Joe Lutter, Frank Schwartz, and Dr. Kristine Wren.

Board members absent: Eric Schueth

Others present: Kristin Kochejian via teleconference, Karen Sjurseth, CEO & Jessica Muellenberg

Joe Morrisette called the meeting to order at 7:00 p.m.

Lynn Brace made a motion to amend the agenda, adding item, 7.2 Pharmacy Technician to follow 7.1 Telemedicine Applications for Renewal of Privileges, seconded by Joe Lutter. Motion carried.

Roll call was taken with Lynn Brace, Frank Schwartz, Dr. Kristine Wren, Carmen Mason, Joe Morrisette, and Joe Lutter stating present.

The Board of Governors minutes from the meeting held November 28<sup>th</sup>, 2022 were reviewed.

Frank Schwartz made a motion to approve the minutes, seconded by Dr. Kristine Wren. Motion carried.

The Community Memorial Hospital Medical Staff minutes from the December 20<sup>th</sup>, 2022 meeting were reviewed by the Board.

**Financial Report:**

Karen Sjurseth, CEO presented the November 2022 financial reports to the Board for review and approval. November 2022 Payroll & Benefits for CMH Campus with Accruals: \$ 955,450.

Joe Lutter made a motion to approve the November 2022 financial reports as presented, seconded by Lynn Brace. Motion carried.

**Karen Sjurseth CEO Report:**

Karen Sjurseth, CEO presented the Board with updates on our new CNP, stating she started accepting patients and has been a great addition to the facility. The new ambulance has arrived and looks really sharp. The recent weather resulting in closures was discussed and how we will continue to keep our patients best interest in mind when deciding on closures, etc. Karen raved about the Med Staff making arrangements to come in after the storm on the weekend and see patients. Reported that we had over 120 people at our employee Christmas party with lots of positive feedback. Karen informed the board that starting in January, we will have 3D mammograms now available, which is a great service for our patients.

**Old Business:**

Karen Sjurseth, CEO reported no updates for the Respiratory Clinic or the Clinic Front Entry Project.

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**New Business:**

Dr. Kristine Wren made a motion to approve Applications for Renewal of Privileges, seconded by Lynn Brace. Motion carried.

We currently have a contracted part time Pharmacy Technician that we utilize. The need for a full time pharmacy technician would be beneficial for our patients. Karen will look into the contract and see what steps we need to take and will bring back more information to the Board.

**Other Business/Concerns:**

None

**Recess**

7:58 p.m.: Exit

Joe Lutter made a motion to enter Executive Session SDCL 1-25-2 (4). Seconded by Lynn Brace. Motion carried.

7:58 p.m.: Enter Executive Session SDCL 1-25-2 (4)

8:05 p.m.: Exit Executive Session SDCL 1-25-2 (4)

No action taken.

Adjourn 8:20 p.m.

The next regular Board of Governors meeting will be held on Monday, January 30<sup>th</sup>, 2022 at 7:00 p.m.