

COMMUNITY MEMORIAL HOSPITAL
REDFIELD, SD 57469
BOARD OF GOVERNORS MEETING
September 26th, 2022

The Community Memorial Hospital Board of Governors held their regular Board meeting on September 26th, 2022 in the CMH Conference Room and via teleconference at Redfield, South Dakota.

Board members present: Eric Schueth, Lynn Brace, Frank Schwartz, Joe Lutter, Dr. Kristine Wren, Carmen Mason, and Joseph Morrisette.

Board members absent: none

Others present: Karen Sjurseth, CEO; Jessica Muellenberg; and Ryan Smith

Joe Morrisette called the meeting to order at 7:00 p.m.

Dr. Kristine Wren made a motion to amend and adopt the agenda, moving item 7.1, 2023 Budget to follow item 3.2, Med Staff Minutes and adding item 7.7 October CMH Board Meeting Date to follow item 7.6, Telemedicine Applications for Renewal of Privileges. Frank Schwartz seconded the motion. Motion carried.

Roll call was taken with Dr. Kristine Wren, Lynn Brace, Eric Schueth, Carmen Mason, Joe Morrisette, Frank Schwartz, and Joe Lutter stating present.

The Board of Governors minutes from the meeting held August 29th, 2022 were reviewed. Joe Lutter made a motion to approve the August 29th, 2022 Board minutes, seconded by Dr. Kristine Wren. Motion carried.

The Community Memorial Hospital Medical Staff minutes from the September 15th, 2022 meeting were reviewed by the Board.

Financial Report:

Karen Sjurseth, CEO presented the August 2022 financial reports to the Board for review and approval.

August 2022 Payroll & Benefits for CMH Campus with Accruals: \$ 873,058.

Dr. Kristine Wren made a motion to approve the August 2022 financial reports as presented, seconded by Eric Schueth. Motion carried.

Karen Sjurseth CEO Report:

Karen Sjurseth, CEO presented the Board with updates in regards to 2 remaining open nursing positions. Advertising has now expanded to include Watertown and Aberdeen. In addition to that the facility is looking at developing a PRN float pool to aid in filling the open shifts. Home Health will be wrapping their vans, first part of October. Eric Schueth spoke in regards to some updates with the EMS building. Bids will not go out until after the 1st of the year as this will help with cost.

Old Business:

Karen Sjurseth, CEO reported that the Respiratory Clinic and the Clinic Front Entry Project are still on hold and probably will be until after 1st of year.

New Business:

CMH Board of Governors Meeting
August 29th, 2022

Ryan Smith presented the 2023 Budget. Frank Schwartz made a motion to approve the 2023 Budget, seconded by Lynn Brace. Motion carried.

Karen presented the Board with current rate of our On-Call staff and suggested a raise to be more compatible with surrounding areas. Joe Morrisette made a motion to approve a raise for On-Call Rates, seconded by Frank Schwartz. Motion carried, with Eric Schueth abstaining.

Karen requested to develop a rate for Student Housing Stipend. Frank Schwartz made a motion to approve a monthly rate, per student for Student Housing Stipend, seconded by Dr. Kristine Wren. Motion carried.

Dr. Kristine Wren made a motion to approve items 7.4 through 7.6; including Locum Application for Privileges, Telemedicine Applications for Privileges, and Telemedicine Applications for Renewal of Privileges, seconded by Eric Schueth. Motion carried.

Karen reminded the Board of next meeting date falling on Halloween. Board agreed to move the meeting date to November 2nd, 2022. Lynn Brace made a motion to approve the moving of the October CMH Board Meeting Date, seconded by Eric Schueth. Motion carried.

Other Business/Concerns:

Carmen Mason brought forward that an employee had asked about sick time off and the policy regarding that. The policies of sick time and paid time off were reviewed.

Recess

7:59 p.m.: Exit

Lynn Brace made a motion to enter Executive Session SDCL 1-25-2 (4). Seconded by Joe Lutter. Motion carried.

8:00 p.m.: Enter Executive Session SDCL 1-25-2 (4)

8:18 p.m.: Exit meeting, Dr. Kristine Wren

8:45 p.m.: Exit Executive Session SDCL 1-25-2 (4)

Frank Schwartz made a motion to pursue APP contracts, seconded by Carmen Mason. Motion carried.

Lynn Brace made a motion to approve APP contract, seconded by Eric Schueth. Motion carried.

Joe Lutter made a motion to approve the Long Term Disability Insurance plans, seconded by Lynn Brace. Motion carried.

Adjourn 8:46 p.m.

The next regular Board of Governors meeting will be held on Wednesday, November 2nd, 2022 at 7:00 p.m.