

COMMUNITY MEMORIAL HOSPITAL  
REDFIELD, SD 57469  
BOARD OF GOVERNORS MEETING  
October 25<sup>th</sup>, 2021

The Community Memorial Hospital Board of Governors held their regular Board meeting on October 25<sup>th</sup>, 2021 in the CMH Conference Room and via teleconference at Redfield, South Dakota.

Board members present: Joseph Lutter, Frank Schwartz, Joe Morrissette, Eric Schueth, Carmen Mason, and Kristine Wren, MD.

Board members absent: Lynn Brace

Others present: Karen Sjurseth, CEO and City Atty. Kristen Kochejian.

Joe Morrissette called the meeting to order at 7:01 p.m.

Kristine Wren, MD made a motion to amend and adopt the agenda by adding Annual Meeting under New Business and adding CR Fuji Film CT Model CR-IR 357 Serial #76421483 to the list of Sale of surplus property. Frank Schwartz seconded the motion. Motion carried.

The Board of Governors minutes from the meeting held September 27<sup>th</sup>, 2021 were reviewed.

Dr. Kristine Wren made a motion to approve the September 27<sup>th</sup>, 2021 Board minutes, seconded by Joe Lutter. Motion carried.

The Community Memorial Hospital Medical Staff minutes from the October 19<sup>th</sup>, 2021 meeting were reviewed by the Board.

**Financial Report:**

Karen Sjurseth, CEO presented the September 2021 financial reports to the Board for review and approval.

September 2021 Payroll & Benefits for CMH Campus with Accruals: \$756,862.00.

Frank Schwartz made a motion to approve the September 2021 financial reports as presented, seconded by Kristine Wren, MD. Motion carried.

**Karen Sjurseth CEO Report:**

Karen Sjurseth, CEO reported that CMH is seeing supply shortages. The worst is to come within the next weeks. We are going to order as much as we can so as to stay ahead of the shortage.

Jenna Dawson, Clinic Director is working with a company called Televox for automated appointment reminders in the form of texts and calls. This company is also used by Avera. We have a position open for an APP. Currently have two to three applicants. Employees were very appreciative of Covid bonuses and want to extend their thanks to the Board. A Covid booster clinic will be held on December 1<sup>st</sup> from 7am to 7pm at the Armory. This will be a walk in clinic, with the 15 minute wait after vaccination. The ambulance garage project will Cost of supplies continue to increase and the wait time to receive them is long. Karen has come across videos on credentialing and other things that the board may be interested in. She will email these out to everyone on the board.

**Old Business:**

Karen Sjurseth, CEO reported that the hospital pharmacy is nearing the end of remodel. PXIS machines are to be put in very soon.

**CMH Board of Governors Meeting  
October 25th, 2021**

Respiratory Clinic update is still on hold. We will be transferring four more clinic exam rooms into negative pressure. This will be done with Covid funds.

**New Business:**

Kristine Wren, MD made a motion to approve Mark Ptacek, MD, Jake Vrdoljak, MD, Karen Phillips, MD, Monjari Gilian, MD, David Moore, MD for locum tenen privileges at Community Memorial Hospital. Seconded by Eric Schueth. Motion carried.

Declare Surplus Property – GE MAC 1600 Serial #SDE12450121NA and CR Fuji Film CT Model CR-IR 357 Serial #76421483 was presented. Eric Schueth made a motion to declare the GE MAC 1600 and CR Fuji Film CT surplus. Seconded by Carmen Mason. Motion carried.

Joe Lutter made a motion to set annual meeting for November 29, 2021. Seconded by Frank Schwartz. Motion carried.

**Other Business/Concerns:**

Dr. Kristine Wren reported that respiratory illnesses are becoming extremely prevalent at the clinic, and reminded to get the flu shot.

Eric Schueth reported that there is a large shortage of basic supplies needed for the hospital.

**Executive Meeting 1-25-2(4)**

7:24 p.m.: Exit: Kristine Wren, MD

7:25 p.m.: Motion to enter into Executive session pursuant to SDCL 1-25-2(4) for employee contractual matters was made by Frank Schwartz, seconded by Joe Lutter. Motion carried by a roll call vote by Joseph Lutter, Frank Schwartz, Joe Morrissette, Eric Schueth voting “Yes”.

7:25 p.m.: Enter Executive session

7:56 p.m.: Exit Executive session

No action taken

7:58 p.m.: adjourned

The next Annual CMH Board of Governors meeting will be held on Monday, November 29<sup>th</sup>, 2021 at 7:00 p.m.