

COMMUNITY MEMORIAL HOSPITAL  
REDFIELD, SD 57469  
BOARD OF GOVERNORS MEETING  
July 26<sup>th</sup>, 2021

The Community Memorial Hospital Board of Governors held their regular Board meeting on July 26<sup>th</sup>, 2021 in the CMH Conference Room and via teleconference at Redfield, South Dakota. Board members present: Joseph Lutter, Frank Schwartz, Joe Morrissette, Eric Schueth, Randy Maddox and Kristine Wren, MD.

Board members absent: Lynn Brace

Others present: Karen Sjurseth, CEO, Macy Knecht, Administrative Assistant, Carmen Mason, Mike Sanger, Maintenance Director, and City Atty. Kristen Kochejian.

Council President Randy Maddox called the meeting to order at 7:05 p.m.

Joe Morrissette made a motion to amend and adopt the agenda, adding two Executive Sessions pursuant to SDCL 1-25-2(3) Contractual Matters and SDCL 1-25-2(4) Employee Matters, both immediately prior to 7.4 Physician Contracts. The EMS Update moved from 7.1 to follow the review of the Medical Staff Minutes from July 20, 2021. Frank Schwartz seconded the motion. Motion carried.

The Board of Governors minutes from the meeting held June 28, 2021 were reviewed. Kristine Wren, MD made a motion to approve the June 28, 2021 Board minutes, seconded by Joseph Lutter. Motion carried.

Review of the Medical Staff minutes from the July 20, 2021 meeting.

**EMS Update:**

Mike Sanger, Maintenance Director presented a short history of the ongoing EMS Center project and why there is a large need for the new building and space. The public has been very receptive to the fundraising efforts, and the total dollar amount in regard to the EMS Center project is around \$300,000. Around \$40,000 of this is from pledges throughout the past three to five years. The 911 Jackpot has brought in a large portion of the fundraising as well, as the upcoming pot will be about \$100,000. The location of the EMS Center building is still being deliberated.

**Financial Report:**

Karen Sjurseth, CEO presented the July 2021 financial reports to the Board for review and approval.

June 2021 Payroll & Benefits for CMH Campus with Accruals: \$692,743.

Kristine Wren, MD made a motion to approve the June 2021 financial reports as presented, second by Joe Morrissette. Motion carried.

**Karen Sjurseth CEO Report:**

Karen Sjurseth, CEO stated that our Cost Report has been submitted successfully, and budgeting will follow.

Jenna Dawson has been hired on as the new Clinic Director and will begin after Labor Day. With Jenna Dawson taking on the operations role of Clinic Director, Jen Burton, RN will be transitioning to a direct nursing support position of Clinic Nurse Manager, and Danene Frankenstein, RN will transition to Clinic Nurse Case Manager.

Employee forums were held at CMH, which included facility updates, employee engagement scores, and a follow up plan to improve upon the lowest scores received. 55 participants were present at the forums.

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Karen Sjurseth, CEO states that as mask and vaccine requirements are changing in various facilities, CMH will not be changing our requirements at this time.

A plan will be put in place for expanding the helicopter landing pad, as the size does not accommodate the new helicopter

**Old Business:**

Karen Sjurseth, CEO states that the Pharmacy project is wrapping up. We are still waiting for the permanent door, set to be delivered mid-September. A temporary door is currently in place. The original clinic front entrance plan was put on hold as the COVID Relief Grant was not extended.

**New Business:**

Karen Sjurseth, CEO presented Paul Denna, MD's application for Locum Tenen privileges to the Board for review and approval. Joe Morrissette made a motion to approve Paul Denna, MD's application, seconded by Kristine Wren, MD. Motion carried.

Karen Sjurseth, CEO presented Rhonda K. Siver, CNP's application for Locum Tenen privileges to the Board for review and approval. Joseph Lutter made a motion to approve Rhonda K. Siver, CNP's application, seconded by Kristine Wren, MD. Motion carried.

Karen Sjurseth, CEO presented Kimberly Velk, PA-C's application for Locum Tenen privileges to the Board for review and approval. Kristine Wren, MD made a motion to approve Kimberly Velk, PA-C's application, seconded by Joe Morrissette. Motion carried.

Declare Surplus Property- Portable GE AMX4 Plus Model 2275938-7 was presented. Kristine Wren, MD made a motion to declare the Siemens Chemistry Analyzer surplused, seconded by Joseph Lutter. Motion carried.

Declare Surplus Property- CR Fuji Film CT Model CR-IR 357 Serial #76421483 was presented. Frank Schwartz made a motion to declare the Siemens Chemistry Analyzer surplused, seconded by Kristine Wren, MD. Motion carried.

**Executive Session 1-25-2(3)**

7:43 p.m.: Motion to enter into Executive session pursuant to SDCL 1-25-2(3) for Contractual Matters was made by Joseph Lutter, seconded by Joe Morrissette. Motion carried.

7:43 p.m.: Enter Executive session

7:57 p.m.: Exit Executive session

7:57 p.m.: Exit: Kristine Wren, MD

**Executive Session 1-25-2(4)**

7:58 p.m.: Motion to enter into Executive session pursuant to SDCL 1-25-2(3) for Contractual Matters was made by Joseph Lutter, seconded by Joe Morrissette. Motion carried.

7:58 p.m.: Enter Executive session

8:18 p.m.: Exit Executive session

Motion to approve Dr. Owens' contract as amended and refer to City Council was made by Joseph Lutter, seconded by Frank Schwartz. Motion carried.

8:20 Enter: Kristine Wren, MD

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Karen Sjurseth, CEO reported that with the previously discussed COVID Relief Grant not being extended, another grant has been identified: The SD High Impact and Safety Net Grant, which is 325,000 dollars. This grant would be used towards a respiratory clinic addition. Further research on this grant and its potential for use will be in the works.

**Other Business/Concerns:**

No other business or concerns

8:39 p.m.: Adjourned

The next regular Board of Governors meeting will be held on Monday, August 30, 2021 at 7:00 p.m.

Macy Knecht, Administrative Assistant