

COMMUNITY MEMORIAL HOSPITAL
REDFIELD, SD 57469
BOARD OF GOVERNORS MEETING
October 26, 2020

The Community Memorial Hospital Board of Governors held their regular Board meeting on October 26, 2020 via teleconference at Redfield, South Dakota.

Board members present: Council President Randy Maddox, Joe Morrisette, Joseph Lutter, Frank Schwartz, Lynn Brace, Eric Schueth and Kristine Wren, MD.

Board members absent: none.

Others present: Tom Snyder, Interim CEO, City Atty Kristen Kochekian, Roxane Beardemphl and Judy Carroll, Administrative Assistant.

Council President Maddox called the meeting to order at 7:05 p.m.

Motion was made by Lynn Brace to move 7.1 CMH Employee wages after 8. Other Business/Concerns and adopt the agenda, seconded by Joe Morrisette. Motion carried on a roll call vote with all members voting "Yes".

The Board of Governors minutes from the meeting held on September 28, 2020 were reviewed. Kristine Wren, MD made a motion to approve the September 28, 2020 Board minutes, seconded by Joe Lutter. Motion carried by roll call vote with all members voting "Yes".

The Board of Governors minutes from the Special Board meeting held on October 14, 2020 were reviewed. Lynn Brace made a motion to approve the minutes from the October 14, 2020 meeting, seconded by Joseph Lutter. Motion carried on a roll call vote with all members voting "Yes".

The Community Memorial Hospital Medical Staff minutes from the October 20, 2020 meeting were reviewed by the Board.

Financial Report:

Tom Snyder, CMH Interim CEO presented the September 2020 Financial reports to the Board for review and approve.

September 2020 Payroll & Benefits for CMH Campus with Accruals: \$740,969.00.

Frank Schwartz made a motion to approve the September 2020 financial reports as presented, seconded by Kristine Wren, MD. Motion carried on a roll call vote with all members voting "Yes".

CEO Report by Tom Snyder:

Tom Snyder informed the Board that there were two excellent interviews for the Respiratory Therapist position. An offer went out today to one of the candidates. CMH and Redfield Clinic are busy with the challenges due to the COVID 19 pandemic. There's been few positive patients admitted and a few staff positive. Ventilators are being installed in several of the Redfield Clinic exam rooms. The numbers for the flu shot clinic were up from last year.

Old Business:

Tom Snyder reported that the CMH Pharmacy/ED waiting room bids for the project were opened today.

New Business:

Tom Snyder reported that not a lot of activity regarding the Campus Plan. A Steering committee was formed consisting of Board member-Lynn Brace, Medical staff- Dr. Wren and employees- Mike Sanger, Tena Kolda, DON, Kristin Baloun, RN and Barb Boomsma. They'll review the proposed plans.

Roxane Beardemphl, Lab Director presented quotes for two chemistry analyzers, Siemens Healthcare Diagnostics Dimension DIM EXL-for \$85,500.01 and Ortho Clinical Diagnostics VITROS X17600 Integrated analyzer for \$97,500 capital after rebate. Roxane reported that the

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Ortho analyzer has the capability to run more tests in-house. The Medical Staff endorsed the Ortho chemistry analyzer at the Medical Staff meeting. Joe Morrissette made a motion to purchase the Ortho chemistry analyzer, seconded by Kristine Wren, MD. Motion carried by roll call vote with all members voting "Yes".

The CMH Board reviewed Megan Moeding, DNP's application for Telemed Cardiology privileges at Community Memorial Hospital. Kristine Wren, MD made a motion to approve Megan Moeding, DNP's application for privileges at Community Memorial Hospital, seconded by Frank Schwartz. Motion carried by roll call vote with all members voting "Yes".

Other Business/Concerns:

Randy Maddox gave an update regarding the offer made to Karen Sjurseth for the CEO position. The CMH Board received a thank you note from Kristin Baloun.

The CMH Dietary department will be having a bake sale on Wednesday, October 28th at 9 a.m. in the cafeteria with all proceeds going towards the EMS Center fundraiser.

Eric Schueth reported on the generous donations received thus far for the EMS Center. There will be a silent auction for the gift baskets set up this week. Inquired about selling the Schurch house.

Eric stated that he has had several employees ask about the use of PTO vs. ESL hours when diagnosed with COVID. There's a policy regarding this in place; discussed revisiting the policy. Dr. Wren stated the COVID pandemic is worse and will be even worse in the next couple of weeks.

Lyn Brace inquired about the guidelines regarding the quarantined days – exposure to COVID. Dr. Wren stated that the facility follows the CDC, State and Avera guidelines. Judy Carroll, Marketing, will send out a Public Service announcement regarding these guidelines.

8:10 p.m.: Exit: Roxane Beardemphl, Eric Schueth and Kristine Wren, MD

Tom Snyder presented information regarding the CMH employees' salary and wages. The 2021 budget reflects an increase of salary and wages within the market analysis range to be mid-point for all positions and remain competitive wages. Frank Schwartz made a motion to approve the employees' salary and wage increase within the 2021 budgeted amount, seconded by Joe Morrissette. Motion carried by roll call vote: Joe Morrissette-yes; Frank Schwartz-yes; Joseph Lutter-yes; Lynn Brace-yes; Randy Maddox-yes.

8:27 p.m.: adjourned

The next regular Board of Governors meeting will be held on Monday, November 23, 2020.

Judy Carroll, Administrative Assistant