

COMMUNITY MEMORIAL HOSPITAL  
REDFIELD, SD 57469  
BOARD OF GOVERNORS MEETING

March 28, 2019

The Community Memorial Hospital Board of Governors held their regular Board meeting on March 28, 2019 in the Board Room at Community Memorial Hospital, Redfield, South Dakota. Board members present: Ted Williams, Richard Gallup, Corey Baloun, Matthew Owens, MD and Margot Gillette.

Board member absent: Randy Maddox.

Others present: Michael O'Keefe, CEO/Administrator, Kristen Kochejian, City Attorney, and Judy Carroll, Administrative Assistant.

President Ted Williams called the meeting to order at 12:00 p.m.

The Board of Governors minutes from the meeting held on February 28, 2019 were reviewed. Richard Gallup made a motion to approve the February 28, 2019 Board minutes, second by Corey Baloun. Motion carried.

The Community Memorial Hospital Medical Staff minutes from the March 18, 2019 meeting were reviewed by the Board.

**Financial Report:**

Michael O'Keefe, CEO presented the February 2019 Financial reports to the Board for review. February 2019 Payroll & Benefits for CMH Campus with Accruals: \$611,164.00.

Corey Baloun made a motion to approve the February 2019 financial reports as presented, second by Richard Gallup. Motion carried.

**CEO Report by Michael O'Keefe:**

Michael O'Keefe, CEO stated that Eide Bailly, LLP will have a rough draft of the hospital audit completed for the City's financials by the end of the month.

Representatives from the City, County and hospital will be meeting on April 8<sup>th</sup>, 2-3:30 p.m. to discuss the EMS Center.

Michael O'Keefe, CEO reported that several new services will be available at the facility.

Community Memorial Hospital will soon be offering Wound Care services. Dr. Falk has agreed to oversee this new service that is scheduled to go live on May 1<sup>st</sup>.

Another new service that will be offered to the Redfield Clinic patients is through Behavioral Health Outpatient e-Triage.

A new program, SANE (Sexual Assault Nurse Examiner) which is made possible through a grant will be available in the ER and is set to go live July 1<sup>st</sup>.

The Leadership Development group will be meeting April 8<sup>th</sup> with Lisa Reich, Studer Group coach, to review organizational goals and development.

Employee Forums will be held on May 14<sup>th</sup> and May 15<sup>th</sup>; various times will be scheduled.

Allina Stroke team will be on site on April 16<sup>th</sup> to review their services with the Medical Staff.

**Old Business:**

Ted Williams inquired about the proposal from Troy McQuillen, McQuillen Creative Group, regarding the initial marketing rebranding data. A Special Board meeting will be held on April 17<sup>th</sup> at 1:00p.m. to review the proposal.

Ted Williams asked about scheduling a Board meeting to discuss the Strategic Plan to develop the direction and define the hospital's vision. Michael O'Keefe will contact Lisa Reich, Studer Group leader, to obtain dates that she would be available to meet.

Margot Gillett inquired about the services at Community Memorial Hospital. The services are listed on the Community Memorial Hospital's website: [www.redfieldcmh.org](http://www.redfieldcmh.org).

**CMH Board of Governors Meeting  
March 28, 2019**

Michael O'Keefe presented a signup sheet to the Board to review for the Board/Medical Staff Bi-Annual meetings to be held in April.

Dr. Matt Owens informed the Board that Randall Waldner, MD was appointed as Chief Resident. The Board would like to extend their congratulations to Dr. Waldner.

Recess at 12:55 p.m.

12:55 p.m.: Exit Judy Carroll

12:55 p.m.: Corey Baloun made a motion to enter executive session to review the quarterly QA report and discuss personnel issues; second Richard Gallup. Motion carried.

1:03 p.m.: Exit Michael O'Keefe

1:12 p.m.: Exit Executive session

1:13 p.m.: Enter Michael O'Keefe

1:14 p.m.: Matt Owens, MD made a motion to approve the quarterly QA report as presented, second by Richard Gallup. Motion carried.

1:15 p.m.: Meeting adjourned

The next regular Board of Governors meeting will be held on Thursday, April 25, 2019 @ 4:30p.m. The Annual Board of Governors meeting will be held on April 25, 2019 @ 6:00p.m.

Judy Carroll, Administrative Assistant  
For Corey Baloun, Secretary