

COMMUNITY MEMORIAL HOSPITAL
REDFIELD, SD 57469
BOARD OF GOVERNORS MEETING

July 27, 2017

The Community Memorial Hospital Board of Governors held their regular Board meeting on July 27, 2017 in the Board Room at Community Memorial Hospital, Redfield, SD.

Board members present: Bonnie Wagner, Richard Gallup, Ted Williams, Joe Morrissette and Matthew Owens, MD

Board members absent: Corey Baloun.

Others present: Michael O'Keefe, CEO/Administrator, Kristen Kochejian, Gillette Law Office, PC and Judy Carroll, Administrative Assistant.

President Bonnie Wagner called the meeting to order at 12:04 p.m.

The Board of Governors minutes from the meeting held on June 26, 2017 were reviewed.

Richard Gallup made a motion to approve the Board of Governors minutes, seconded by Ted Williams. Motion carried.

The Board reviewed and approved the Community Memorial Hospital Medical Staff minutes from the June 19, 2017 meeting.

Financial Report:

Michael O'Keefe presented the June 2017 Financial reports to the Board for review.

June 2017 Payroll & Benefits for CMH Campus with Accruals: \$592,638.00.

Kristen Kochejian inquired about the Acute Care agreement settlement. Michael O'Keefe will forward Kristen the communication he received from Acute Care.

Ted Williams made a motion to approve the June 2017 financial reports as presented, seconded by Joe Morrissette. Motion carried.

CEO Report by Michael O'Keefe:

Michael O'Keefe gave an update regarding the Public Transit bus unloading patients at the Clinic. He spoke to Mike Sanger, Ambulance Director, regarding the flow of traffic but due to ambulance regulations no changes are permitted. Mike Sanger has contacted the Public Transit bus and other the facilities to inform them that they could enter the parking lot and unload in the back arrow direction for the safety of the patients.

The API Healthcare Time and Attendance system went live on July 16th. The employees' badges did not arrive so training to clock in on the computer was conducted. Maintenance is installing the wiring to access and lockdown the entrances. Midwest Alarm will be here next week to install the system.

The hospital's patient census has increased over last year and the staff has been very busy.

Michael O'Keefe informed the Board that the SDAHO Convention will be held in Rapid City, September 20-22, 2017. Registration information will be sent out the first week of August.

An invitation was extended to the Board to attend the Employee Appreciation cookout that will be held on August 9th, 11:30- 1:00 p.m. in the Sunset Court area.

A Strategic planning meeting with Directors will be scheduled mid-August.

Board meeting dates and times for the remaining year were discussed.

Bonnie Wagner inquired about the progress of replacing the phone system in the facility.

Michael O'Keefe stated that two companies are scheduled to be here next month to access the phone system, the nurse call and paging system and to submit an estimate for the overall system.

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Old Business:

Kristen Kochejian, Gillette Law Office, presented the Partners in Health Agreement with recommendations from Timothy Bormann, City Attorney, to the Board. Joe Morrissette made a motion to approve the Partners in Health Agreement as presented, seconded by Richard Gallup. Motion carried.

New Business:

Michael O'Keefe, CEO presented to the Board applications for the Consulting Medical Staff at Community Memorial Hospital to review and approve for Teleradiology privileges from Adam Hecht, MD and Vibhu Kapoor, MD. Ted Williams made a motion to approve Dr. Hecht and Dr. Kapoor's applications presented for privileges for the Consulting Medical Staff, seconded by Matthew Owens, MD. Motion carried.

Other Business or Concerns:

Ted Williams stated that there will be a Community Meeting held on August 24th, 5:30-8:30 at the Activities Center at SDDC. At the meeting the group will be reviewing the information collected from the EmPower Dakota sessions held earlier this year.

Joe Morrissette stated that the City Council was in favor of obtaining property surrounding the hospital and clinic.

The Physician Recruitment funds for future long term physician recruitment and retention were discussed. Michael O'Keefe will develop plans for the recruitment program.

Recess: 12:38 p.m.

Exit: Matthew Owens, MD and Judy Carroll.

12:40 p.m.: Joe Morrissette made a motion to enter executive session to discuss Personnel Issues, seconded by Ted Williams Motion carried.

12:50 p.m.: Exit executive session.

No action.

12:52 p.m. Meeting adjourned.

The next regular Board of Governors meeting will be held on August 28, 2017 @ 5:15p.m.

Judy Carroll, Administrative Assistant
For Joe Morrissette, Secretary