

COMMUNITY MEMORIAL HOSPITAL
REDFIELD, SD 57469
BOARD OF GOVERNORS MEETING

January 29, 2018

The Community Memorial Hospital Board of Governors held their regular Board meeting on January 29, 2018 in the Board Room at Community Memorial Hospital, Redfield, SD.

Board members present: Bonnie Wagner, Richard Gallup, Corey Baloun, Ted Williams, Joe Morrisette, and Matthew Owens, MD @ 12:10p.m.

Board member absent: None.

Others present: Michael O'Keefe, CEO/Administrator, Judy Carroll, Administrative Assistant, Penny Ihnen, Family Crisis Center Assistant Director, and Tom Snyder, Avera Vice-President of Managed Facilities via telephone @ 12:10 p.m.

President Bonnie Wagner called the meeting to order at 12:00 p.m.

Penny Ihnen, Family Crisis Center Assistant Director, gave a presentation on the services provided by the Family Crisis Center in Spink, Faulk and Hand counties in 2017. Penny stated that the Crisis Center is funded through federal grants and donations. Penny asked the Board for their continued support of the Family Crisis Center, Inc. by approving the Resolution presented to the Board.

Exit @ 12:11 p.m.: Penny Ihnen

The Board of Governors minutes from the meeting held on December 18, 2017 were reviewed. Richard Gallup made a motion to approve the December 18, 2017 minutes, seconded by Ted Williams. Motion carried.

The Board reviewed the Community Memorial Hospital Medical Staff minutes from the December 12, 2017 meeting. Corey Baloun made a motion to approve the minutes, seconded by Joe Morrisette. Motion carried.

Financial Report:

Michael O'Keefe presented the December 2017 Financial reports to the Board for review.

December 2017 Payroll & Benefits for CMH Campus with Accruals: \$596,261.00.

Corey Baloun made a motion to approve the December 2017 financial reports as presented, seconded by Joe Morrisette. Motion carried.

CEO Report by Michael O'Keefe:

Michael O'Keefe informed the Board that Eide Bailly will be on site the week of March 5th to conduct the 2017 Audit. Various items are being compiled and sent to the auditors prior to their coming on site.

In late February an All Staff Employee Satisfaction survey will be launched for employees to provide feedback to Administration and Board on their working environment and engagement. The Avera Rural Leadership Conference will be held on March 15th in Sioux Falls. The Conference is designed to aid Board members in future decision regarding Critical Access Hospitals.

The Physical Therapy department's renovation project is scheduled to be completed in two weeks. The PT reception office will be located in this area.

Mike reported that he is working with the City on several locations for advertising using lighted billboards.

Architects will be here in February to look at the outreach clinic and scope area to renovate the space for better patient flow and privacy.

Avera will be offering four education videos for Board members.

The CMH/Clinic Foundation held their annual meeting on January 24th. The Foundation's support of the hospital and clinic through their fundraising events is greatly appreciated.

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Old Business:

Bonnie Wagner inquired about the progress of replacing the new phone system. Mike reported that the number of phones needed throughout the facility is being finalized and will be put out for bids.

Bonnie Wager asked about the Allina Stroke services. The Allina Stroke telehealth support services went live and have been utilized. This service provides exceptional care for patients.

New Business:

Ted Williams made a motion to approve the Resolution presented by Penny Ihnen supporting the Family Crisis Center Inc., seconded by Richard Gallup. Motion carried.

Michael O'Keefe, CEO presented to the Board re-appointment applications for Consulting privileges to the Community Memorial Hospital Medical Staff from Shannon Calhoun, DO, Jason Grennan, MD, Jonathan Jaksha, MD, Christopher Koch, MD, Gregory Peters MD, Mohammed Quraishi, MD, Allison Summers, MD, Adriana Escandon -Sandino, MD, Robert Kessler, MD, Fares Masannat, MD, Jawad Nazir, MD, Brian Pepito, MD, and Asma Syed, MD to review and approve. Corey Baloun made a motion to approve the re-appointment applications presented for Consulting privileges, seconded by Joe Morrissette. Motion carried.

CEO Michael O'Keefe presented Alan James Sazama, MD and Alexander Serra, MD's applications for privileges at Community Memorial to review and approve. Joe Morrissette made a motion to approve Dr. Sazama and Dr. Serra's applications for privileges as presented, seconded by Ted Williams. Motion carried

The Surplus List was reviewed by the Board. Richard Gallup made a motion to declare the Surplus list surplus, seconded by Ted Williams. Motion carried.

Other Business or Concerns:

The CMH Auxiliary fundraiser luncheon that was held on January 28th at Roosters was very successful. Thank you to Scott and Renee Tracy for donating the use of the facility and their services.

Recess: 12:43 p.m.

12:43 p.m. Exit: Judy Carroll

12:43 p.m.: Ted Williams made a motion to enter executive session to review QA report and discuss Personnel Issues, seconded by Corey Baloun. Motion carried.

1:05 p.m.: Exit executive session.

Richard Gallup made a motion to approve QA report, seconded by Joe Morrissette. Motion carried.

Meeting adjourned at 1:05 p.m.

The next regular Board of Governors meeting will be held on February 26, 2018 @ 12:00 p.m.

Judy Carroll, Administrative Assistant
For Joe Morrissette, Secretary