

COMMUNITY MEMORIAL HOSPITAL
REDFIELD, SD 57469
BOARD OF GOVERNORS MEETING

January 25, 2016

The Community Memorial Hospital Board of Governors held their regular Board meeting on January 25, 2016 in the Board Room at Community Memorial Hospital.

Board members present: Bonnie Wagner, Richard Gallup, Ted Williams and Joe Morrisette.

Board members absent: Corey Baloun and Matthew Owens, MD.

Others present: Michael O'Keefe, CEO/Administrator, Bill Boyer, CFO, Tom Snyder, Avera St. Luke's VP Outreach, Romelle Fortin, Family Crisis Center Executive Director and Judy Carroll, Administrative Assistant.

President Bonnie Wagner called the meeting to order at 4:30 p.m.

A motion was made by Joe Morrisette to approve the minutes of the regular Board meeting held on December 15, 2015, seconded by Ted Williams. Motion carried.

Entered: 4:34 p.m. Matthew Owens, MD.

Romelle Fortin, Family Crisis Center Executive Director, gave a report on the services Spink, Faulk and Hand county residents received in 2015 from their facility. Romelle Fortin asked the Board for their support of the Family Crisis Center, Inc. by approving the Resolution presented to the Board. Joe Morrisette made a motion to approve the Resolution supporting the Family Crisis Center Inc., seconded by Matthew Owens, MD. Motion carried.

Exit: 4:40 p.m. Romelle Fortin.

Financial Report:

CFO Bill Boyer presented the December 2015 Financial Reports to review.

CMH December 2015 Accounts Payable/Accounts presented to the Board for payment: \$1,240,484.39.

December 2015 Payroll & Benefits for CMH Campus with Accruals: \$534,562.00.

Ted Williams made a motion to approve the Financial Reports for December 2015, seconded by Richard Gallup. Motion carried.

CEO Report by CEO/Administrator Michael O'Keefe:

Michael O'Keefe, CEO reported that an All Staff Employee Satisfaction survey will be conducted the second week in February. The results from the survey will be addressed at Employee Forums later that month.

CEO O'Keefe reported that Healthstream was implemented the first of January to conduct surveys from Inpatients who have been discharge to their homes. The hospital will receive monthly reports from Healthstream with the results.

Michael O'Keefe, CEO informed the Board that Karla O'Daniel, Dietary Manager and Maintenance have been working on bids for the kitchen remodel. The kitchen will be closed on Thursday to start on the kitchen remodel construction. Dietary will be utilizing Eastern Star Home's kitchen during the two weeks of construction. Staff meals will be available after the kitchen remodel project is completed.

Interviews for the Clinic Director position have been completed and Kristin Baloun, RN has accepted the position. Kristin will transition from her current position to Clinic Director in February.

Michael O'Keefe, CEO reported Melanie Remily and Josie Hormaman from Avera St.Lukes' conducted All Staff Compliance Education on January 13th & 14th. The Compliance Education covered HIPPA, patient confidentiality, medical records confidentiality and proper handling of patient information.

**CMH Board of Governors Meeting
January 25, 2016**

Old Business:

None.

New Business:

CEO Michael O'Keefe presented re-appointment applications to the Courtesy Medical Staff to the Board for review from the following physicians: Collin Vaughn, MD, Michael Hibbard, MD, Mark D. Fausch, MD, Mark Oppenheimer, MD, Jawad Nazir, MD, Fares Masannat, MD, Brian Pepito, MD, Robert Kessler, MD, Andrew Solares, MD, Richard Hardie, MD, Garrett Taylor, MD, Elden Rand, MD, David Nagelhout, MD, Jared Friedman, MD and Nicole Kress, MD.

Matthew Owens, MD made a motion to approve the physicians' re-appointment applications to the Courtesy Medical Staff, seconded by Joe Morrissette. Motion carried.

Michael O'Keefe, CEO presented Cristina M. Cavazos, MD's application for appointment to the Courtesy Medical Staff to the Board for review. Richard Gallup made a motion to approve Dr. Cristina Cavazos's application for appointment to the Courtesy Medical Staff, seconded by Ted Williams. Motion carried.

Other Business or Concerns:

Michael O'Keefe, CEO informed the Board that an Avera Rural Leadership Conference will be held on March 31, 2016 in Sioux Falls. The Conference is designed to aid Board members in future decision regarding Critical Access Hospitals. The Board members are encouraged to attend. More information regarding the conference and agenda will be available in early February.

5:32 p.m.: Meeting adjourned.

5:33 p.m.: Exit Bill Boyer and Judy Carroll.

5:35 p.m.: Richard Gallup made a motion for Michael O'Keefe, Tom Snyder and the Board to enter executive session to discuss personnel issues, seconded by Joe Morrissette. Motion carried.

5:48 p.m.: Exit: Dr. Matthew Owens.

6:00 p.m.: Exit Executive Session.

No action taken.

6:01p.m. Meeting adjourned.

The next Board of Governors meeting will be held on February 29, 2016 at 4:30 p.m.

Judy Carroll, Administrative Assistant
For Joe Morrissette, Secretary