

COMMUNITY MEMORIAL HOSPITAL
REDFIELD, SD 57469
BOARD OF GOVERNORS MEETING

September 26, 2016

The Community Memorial Hospital Board of Governors held their regular Board meeting on September 26, 2016 in the Board Room at Community Memorial Hospital.

Board members present: Bonnie Wagner, Richard Gallup, Ted Williams, Corey Baloun, and Joe Morrissette.

Board members absent: Matthew Owens, M.D.

Others present: Michael O'Keefe, CEO/Administrator, Tom Snyder, Avera Vice-President of Managed Facilities, Geoff Durst, Avera CFO, Judy Carroll, Administrative Assistant, Kristine Wren, MD and Heidi Gehrke, PA @ 5:19 p.m.

President Bonnie Wagner called the meeting to order at 5:15 p.m.

A motion was made by Corey Baloun to approve the minutes of the regular Board of Governors meeting held on August 29, 2016 with the correction to Others present: Shiloh Appel @7:00 p.m. Exit @ 7:02 p.m. left voice recorder, seconded by Richard Gallup. Motion carried.

The Board of Governors reviewed the Community Memorial Hospital Medical Staff's minutes from the August 23, 2016 meeting. Joe Morrissette made a motion to approve the Medical Staff minutes, seconded by Ted Williams. Motion carried.

Financial Report:

Michael O'Keefe, CEO presented the August 2016 Financial reports to the Board for review.

August 2016 Accounts Payable/Accounts presented to the Board for payment: \$448,108.25.

August 2016 Payroll & Benefits for CMH Campus with Accruals: \$563,167.00.

Ted Williams made a motion to approve the August 2016 financial reports, seconded by Joe Morrissette. Motion carried.

Geoff Durst, Avera CFO presented to the Board financial reports that are completed in an Excel format. Community Memorial Hospital's financials are currently being completed in the Meditech system. After reviewing the Excel format of the financial reports the Board decided to have the financial reports completed in the Excel format.

CEO Report by Michael O'Keefe:

Michael O'Keefe, CEO stated that Pharmacy, Home Health, and Social Services passed their State inspections. The Community Memorial Hospital received its Trauma recertification for another three years.

CEO Michael O'Keefe reported that Veterans Choice Program applications were completed for the clinic and hospital to be a participating provider and waiting for final approval.

Michael O'Keefe is working with a consulting firm to conduct an audit on the 340B program.

This audit will ensure that the hospital is compliant with the program regulations.

On October 26th Strategic Planning sessions will be held. Rachael Sherard, SVP, Avera Rural Health Services and Tom Snyder, VP Network Operations & Strategy will be facilitating the sessions.

Old Business:

Bonnie Wagner stated that she contacted Mayor Akin regarding a midlevel to serve on the Board. The Mayor is not in favor of adding an additional member to the Board at this time. No action.

Bonnie Wagner reported that she attended the SDAH Convention and was very informative. The Trustee sessions covered several challenges that our facility has and is experiencing much like other rural hospitals. Bonnie encouraged the Board members to attend the SDAH convention next year.

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The facilities' power outage and the ability to add the generator's backup power to additional areas of the facility was discussed.

Ted Williams asked about the Aberdeen Newspaper's misinformation and retraction on the article regarding Community Memorial Hospital's ownership. The Community Memorial Hospital and Redfield Clinic are independent facilities and patients will not be affected by Sanford's decision. Patients should continue to see our healthcare professionals for all their needs. Submitting a Letter to Editor from the Chief of Staff and Board President clarifying Community Memorial Hospital and Redfield Clinic being an independent facility was discussed. Bonnie Wagner inquired about the results from the Employee Forums and Swot survey. The Strategic planning sessions will address these findings.

New Business:

Michael O'Keefe, CEO presented to the Board Dr. Steven Nanton's application for appointment to Community Memorial Hospital Courtesy Medical Staff to review. Corey Baloun made a motion to approve Dr. Steven Nanton's application to the Courtesy Medical Staff as presented, seconded by Joe Morrissette. Motion carried.

Other Business or Concerns:

Ted Williams asked about the availability of the flu shot vaccine and having a flu shot clinic this year. Flu shots will be administered at area schools and businesses as they have been in the past. A Vote n Vax flu shot clinic will be held on November 8th, 7:00 a.m.-7:00 p.m. in the CMH Conference room.

The CMH/C Foundation is sponsoring a 1940's Canteen GALA dinner and dance fundraiser on November 12th at the Redfield Armory.

Tom Snyder presented to the Board the Avera Management Review Status report. The Avera Management Review Progress report identified cost saving opportunities and projected savings which were achieved and exceeded the projected savings in the initial first year of the Avera Management Agreement. A Management Review was completed by Avera staff from information gathered from the CMH Leadership on their departments June 2015. The Department Leaders submitted reports last week with updates from the initial Management review. Bonnie Wagner directed the Board to review the Avera Management Review Status report submitted by Tom Snyder and it will be discussed at next month's meeting. Bonnie Wagner stated that the Board will conduct quarterly reviews on the progress of the goals set forth for the facility.

The next regular Board of Governors meeting will be held on October 24, 2016 @ 5:15 p.m.

6:50 p.m. Meeting adjourned.

Judy Carroll, Administrative Assistant
For Joe Morrissette, Secretary