

COMMUNITY MEMORIAL HOSPITAL
REDFIELD, SD 57469
BOARD OF GOVERNORS MEETING

August 28, 2017

The Community Memorial Hospital Board of Governors held their regular Board meeting August 28, 2017 in the Board Room at Community Memorial Hospital, Redfield, SD. Board members present: Bonnie Wagner, Richard Gallup, Ted Williams, Corey Baloun, Joe Morrissette and Matthew Owens, MD

Board members absent: none.

Others present: Michael O'Keefe, CEO/Administrator, Tom Snyder, Avera Vice-President of Managed Facilities, Judy Carroll, Administrative Assistant and Gabe Gehrke, PA@12:10p.m. President Bonnie Wagner called the meeting to order at 12:00 p.m.

The Board of Governors minutes from the meeting held on July 27, 2017 were reviewed. Ted Williams made a motion to approve the July 27, 2017 minutes, seconded by Joe Morrissette. Motion carried.

The Board reviewed the Community Memorial Hospital Medical Staff minutes from the July 18, 2017 meeting. Richard Gallup made a motion to approve the minutes, seconded by Corey Baloun. Motion carried.

Financial Report:

Michael O'Keefe presented the July 2017 Financial reports to the Board for review.

July 2017 Payroll & Benefits for CMH Campus with Accruals: \$587,513.00.

Corey Baloun made a motion to approve the July 2017 financial reports as presented, seconded by Joe Morrissette. Motion carried.

CEO Report by Michael O'Keefe:

Michael O'Keefe gave an update on the API Healthcare Time and Attendance system.

Midwest Alarm has installed the alarm and lockdown system. Training will be scheduled for the alarm system.

The Redfield Clinic remodeling project is near completion and replacement chairs will arrive soon.

Michael O'Keefe reported that the Home Health/ DME department had their State survey last week at their new location and the survey went very well. Home Health/DME department is planning for an open house next month.

The EmPower Dakota community meeting conveyed favorable comments regarding the healthcare services in the Redfield area.

Old Business:

Bonnie Wagner inquired about the progress of replacing the phone system in the facility.

Michael O'Keefe stated that Avera IT is working with two phone companies to access the needs of the facility.

Bonnie Wagner asked about the results from the Director's Strategic planning meeting. We were unable to schedule a meeting with the Directors in August. A Strategic planning handout with the results from previous sessions was sent to the Directors to review and prioritize the goals and strategic plans, once compiled the list will go to the Medical Staff and Board of Governors for review.

Corey Baloun inquired about recruiting, education and benefits available for the EMS staff.

Michael O'Keefe was directed by the Board to proceed in obtaining property surrounding the hospital and clinic.

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New Business:

Michael O'Keefe, CEO presented to the Board applications for the Community Memorial Hospital Consulting Medical Staff to review and approve privileges for Timothy Nydam, MD, Jaret Copeman, MD, Casey Green, MD, Tyler Koedam, MD, Tabitha Ammann, DNP, Christina Pekoske, PA-C and Katelin Soodsma, CNP. Corey Baloun made a motion to approve the applications at Community Memorial Hospital's Consulting Medical Staff, seconded by Joe Morrissette. Motion carried.

Other Business or Concerns:

Tom Snyder informed the Board that Avera will be implementing educational webinars in the fall to aide Boards with future decisions regarding the hospital, healthcare trends and challenges.

Recess: 12:30 p.m.

12:32p.m. Exit: Gabe Gehrke, Michael O'Keefe and Judy Carroll.

12:35 p.m.: Ted Williams made a motion to enter executive session to discuss Personnel Issues, seconded by Richard Gallup. Motion carried.

12:48 p.m.: Exit Matthew Owens, MD

12:58 p.m.: Enter Michael O'Keefe

1:05 p.m.: Exit executive session.

In accordance with the Partners in Health Management Agreement the CEO/Administrators are reviewed on an annual basis to discuss accomplishments within the previous year as well as to plan for the future. Michael O'Keefe, CEO/Administrator's evaluation results from the Board, Medical Staff and Directors were reviewed by the Board. Joe Morrissette made a motion to approve an increase in salary for CEO/Administrator Michael O'Keefe upon the City's approval effective September 5, 2017, seconded by Corey Baloun. Motion carried.

1:15 p.m.: Richard Gallup made a motion to adjourn, seconded by Ted Williams. Motion carried.

The next regular Board of Governors meeting will be held on September 25, 2017 @ 12:00 p.m.

Judy Carroll, Administrative Assistant
For Joe Morrissette, Secretary